

**DRAFT**

**THE UNIVERSITY OF WYOMING  
BOARD OF TRUSTEES' MINUTES**

**December 7-9, 2006**

The Final Minutes can be found on the University of Wyoming Board of Trustees website  
at  
[www.uwyo.edu/trustees/meetings](http://www.uwyo.edu/trustees/meetings)

## **University of Wyoming Mission Statement** (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**December 7-9, 2006**

**WORK SESSIONS**

Governor's 2007-08 Budget Recommendations and Update on Meeting with the JAC, Buchanan .....	2
Update on the Hathaway Scholarship Program, Axelson/Miller.....	5
EPSCoR Human Resources Program, Gern .....	6
2007-08 Tuition Proposal, Buchanan/Harris .....	7
Housing Policy Discussion cont'd, Axelson/Harris/McCuskey .....	9
2007-08 Fee Book Policy Discussion, Harris .....	10
Cooperative Agreements with Wyoming Community Colleges, Murdock.....	12
Fundraising Priorities, Buchanan/Blalock .....	13
Capital Facilities Plan, Harris .....	15
Approval of Annual Audited Financial Reports, Lowe .....	16
Athletic Competitiveness Plan, Burman .....	19
Proposed Degree Revocation Policy, Miller.....	20
Recognition of Walt Werner's Investment Class (with Michael Walden-Newman and State Treasure Cynthia Lummis joining), Buchanan.....	21
<b>Business Meeting</b> , Old Main Boardroom .....	23
<b>Roll Call</b> .....	23
<b>Approval of Board of Trustees Meeting Minutes</b> .....	23
October 26-28, 2006	
November 30, 2006	
<b>Approval of Executive Session Meeting Minutes</b> .....	23
October 26-28, 2006	
November 30, 2006	
<b>Approval of Executive Committee Meeting Minutes</b> .....	23
October 18, 2006	
<b>Reports</b> .....	23
ASUW.....	23
Staff Senate .....	24
Faculty Senate.....	24
<b>Public Testimony</b> .....	24
<b>Committee of the Whole (Regular Business)</b> .....	25
1.    Audit and Fiscal Integrity Committee Report, Lowe.....	25

**Committee of the Whole (Consent Agenda) .....25**

- 1. Fundraising Priorities, Buchanan/Blalock .....25
- 2. Capital Facilities Plan, Harris .....25
- 3. Annual Audited Financial Reports, Lowe .....25
- 4. Approval of Academic Facility and Matching Gift, Allen .....25
- 5. Elimination of Majors, Abernethy .....25
  - a. Bachelor of Music Theory and Composition
  - b. Bachelor of Science in Management Information Systems (MIS)
- 6. Personnel, Allen .....25
- 7. Approval of Contracts and Grants, Gern .....25
- 8. Approval of UR 254

**Date of next meeting – January 25-27, 2007; Laramie, Wyoming .....25**

**Adjournment .....25**

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES  
December 7-9, 2006**

Members of the Board were hosted for dinner on Thursday, December 7, 2006 at President Buchanan's home. On Friday, December 8, 2006, trustees were hosted for a recognition lunch honoring Jason Shogren at the Foundation House. The Board also participated in Commencement activities on Friday evening, December 8, 2006 and Saturday morning, December 9, 2006.

Work sessions were conducted Thursday and Friday, December 7-8, 2006. The Board held their Business Meeting on Friday, December 8, 2006.

**AGENDA ITEM TITLE:**

**Governor's 2007-08 Budget Recommendations and Update on Meeting with the JAC, Buchanan**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other            Specify:

The Governor will release his budget recommendations to the Joint Appropriations Council no later than December 1, and the President will meet with the JAC on December 6 to discuss UW's 2007-08 Supplemental Budget Request. The President will provide an update on both to the Trustees.

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MINUTES OF THE MEETING

President Buchanan reported on UW's status with regards to the budget request tentatively approved by the Board at their retreat in August and officially approved in September. Dr. Buchanan referred the Board to the materials in their packets. Dr. Buchanan, Mr. Rick Miller and Mr. Phill Harris met with the governor and the JAC previously. The proposal included a request for supplemental funds for market salary adjustments for classified staff at this legislative session for \$4.6 million. The request is to produce a level playing field for classified UW staff, in relation to their counterparts at the state. The discussion on supplemental salary funds led to a recommendation to approve the request, and the governor then decided not to limit the increase to classified staff. He recommended supporting the request and providing additional flexibility in the distribution of the funds. The second priority was a \$2.2 million request for an increase in funding for UW utilities. The best projections available for increases in utility costs were provided as justification, including a request to replenish the utility reserve account which was also used for routine maintenance of the facilities. The governor's recommendation for \$1.8 million was to support increased utility costs. The third request was for an additional \$10 million in capital facilities matching funds to be directed towards academic facilities only. Included in the request was a proposal that the duplicate appropriation of \$15 million, made last year, be approved exclusively for use by academic facilities. Dr. Buchanan spoke about the inadvertent double allocation of money to UW, which provided the \$15 million, and his request to the state for an additional \$10 million in matching funds, for academic facilities. The

governor's recommendation was to approve that request as well. UW may have an additional 2% supplemental increase for staff salaries this year, with costs for the increase estimated at \$1.7 million dollars and only \$118,000 in the 167 budget. UW had not received any response from the JAC at the time of the Board of Trustees meeting. Vice President Miller added his comments on the budget process as well, noting that the proposal covers everyone and is not exclusive to classified staff.

Dr. Buchanan then spoke about the capital construction budget requests in order of their priority and respective amounts. The first request was for future planning and included \$3.344 million for level III planning on the College of Business building renovation and addition project. The total project will cost approximately \$53 million, and the governor recommended approval of that request. An additional request will be taken to the legislature in the future to request construction funding.

The second priority was a request for \$8.8 million to finish the Information Library and Learning Center (IL<sup>2</sup>C). The previous appropriation received was to provide adjustments, and recent estimates show that actual costs have exceeded the anticipated costs. The shortfall is now estimated to be \$5.9 million. The State Building Commission recommended the \$4.9 million, rather than UW's amount, and the governor approved.

The third priority was for James C. Hageman SAREC center for \$520,000 to complete the wet lab facility. The governor recommended approval.

The final request for funding was in the amount of \$4.3 million for the Level III Bio-Safety facility that is a temporary lab facility, to replace the BSL III lab facility currently within the Wyoming State Vet Lab. Post 911 concerns are greater now, and UW needs to have an appropriate facility to address these special needs. UW can't define how temporary 'temporary' is, and state recommendations indicated the need for long-term planning. The governor did not recommend that request; the discussion was complicated and will continue. The current JAC may make its recommendations public sometime next week. A new JAC will be created when the legislature convenes in March and the new committee will review and possibly amend the current recommendations.

President Buchanan said he spoke to the governor recently and thanked him for his support. Trustee Willson asked if the proposal would include any federal money for the Level III Bio-Safety facility. President Buchanan replied that there would be none at this time.

**AGENDA ITEM TITLE: Update on the Hathaway Scholarship Program, Axelson/Miller**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other            Specify:

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MINUTES OF THE MEETING

Sara Axelson, Vice President for Student Affairs, shared an update on Hathaway with the Board. She also introduced Mr. Noah Buckley, Director of Admissions, and Ms. Sally Schuman, Associate Director for Scholarships and Financial Aid. She reviewed the various scholarships that were dispensed and talked about how Student Affairs was directing other funds in addition to the Hathaway scholarship. Vice President Axelson noted there was roughly a 16% increase in the number of new freshmen this fall, and Vice President Rick Miller clarified that these are new resident freshmen, not all of whom graduated in the spring. The new freshmen are comprised of recent graduates and other Wyoming high school graduates that delayed coming to college. President Buchanan said a review document would be given to the Board in January with further information regarding the bachelor of applied science degrees. Members of the Board inquired about sharing the information on the Hathaway scholarships with constituents and families throughout Wyoming.

**AGENDA ITEM TITLE:**

**EPSCoR Human Resources Program, Gern**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other      Specify:

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MINUTES OF THE MEETING

Bill Gern, Vice President for Research and Economic Development, introduced Dr. Ann Sylvester, associate professor of molecular biology, who would give a presentation on EPSCoR. Gern stated that EPSCoR provides human resources support, and the funds have two categories: support of science and infrastructure and human infrastructure development. EPSCoR, she said, feels that Wyoming has such an effective program in place that we should be held as a benchmark. Dr. Sylvester is a corn geneticist, and she serves as the associate NSF program coordinator for Wyoming. Dr. Sylvester began by sharing a sense of her organization's guiding principles, noting that EPSCoR stands for Experimental Program to Stimulate Competitive Research and that EPSCoR focuses on developing science work as well as the human resources side of science. EPSCoR works to attract high school students of all levels. Dr. Sylvester's e-mail address is annesyl@uwyo.edu, and she invited the Board to contact her with questions or requests for information.

Vice President Gern encouraged the Board to come to Undergraduate Research Day. His final comment was to inform the Board that 97% of at-risk students that attend UW graduate, and NSF is very impressed with those numbers.

**AGENDA ITEM TITLE:**

**2007-08 Tuition Proposal**, Buchanan/Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other Specify:

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MINUTES OF THE MEETING

Myron Allen, Vice President for Academic Affairs, talked about the tuition proposal and its context by identifying three primary issues:

- I. Tuition
- II. Context and Associated Pipeline Issues
  1. Readiness (high school preparation) – This is also a topic of legislative discussion.
  2. Success (graduation and retention rates)
  3. Access (cost)
- III. Governing Principles and Trends

Tuition rates for all students to attend UW were discussed. The total Section I budget is the largest component of UW's block grant at roughly \$195 million dollars. Of that total, 15.7 %, or \$31 million, came from tuition and mandatory fee revenues. Tuition trends were also reviewed: tuition should be as nearly free as possible, tuition is an investment for students and state, there must be balance between accessibility and high quality education, the amount should allow UW to compete with similar programs of other states and be rational as well as predictable. A trend analysis was also discussed, along with the projected rate of inflation.

Vice President Allen proposed a trial that might help moderate some of the fluctuations in tuition rates. UW may want to use a base annual tuition increase equivalent to the rate of inflation or a base increase of 3%. Members of the gallery and the Board discussed the pros and cons of tuition increases. The tuition proposal will be brought to the Board for approval in January and applies to resident undergraduates.

**AGENDA ITEM TITLE:** Housing Policy Discussion cont'd, Axelson/Harris/McCuskey

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other      Specify:

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#### MINUTES OF THE MEETING

Sara Axelson, Vice President for Student Affairs and Beth McCuskey, Executive Director of Residence Life and Dining Services, gave a presentation on UW housing operations. Ms. McCuskey reviewed the changes in rates and why the changes were necessary. She also answered questions from the Board.

**AGENDA ITEM TITLE: 2007-08 Fee Book Policy Discussion, Harris**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other      Specify:

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MINUTES OF THE MEETING

Phill Harris, Vice President for Administration, spoke to the Board about the information included in the report. The report covers what has been proposed in the mandatory fees as well as the major housing and residence life fees. The full Fee Book will be presented at the January meeting. President Buchanan clarified that the tuition decision will be made at the January meeting, and at the March meeting, the decision on housing and fees will be made. Trustee President Davis added that the tuition decision is for in-state undergraduate tuition. President Buchanan responded to questions from the Board, which requested information on differential tuition, etc. President Buchanan will have staff prepare additional information for the Board.

Vice President Harris further explained that tuition and fees constitute a 5.3% increase in tuition costs for part-time students next year, and a 5.7% increase for those students the year after. ASUW brought forward a proposal, which their senate has approved, to increase spending for cultural programs. Vice President Harris noted that the tuition and mandatory fee package is complete and located in one place; the numbers are annual numbers.

Trustee President Davis asked if the proposal for cost increases is something that will be voted on in March; it will. Vice President Harris said tuition must be approved in March, and unless the Board wishes to move that vote to January, it will all be done in March. Trustee Davis said he would like the Board to plan on approving all of the tuition and fees in January.

**AGENDA ITEM TITLE:**

**Cooperative Agreements with Wyoming Community Colleges, Murdock**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other      Specify:

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MINUTES OF THE MEETING

Maggie Murdock, Associate Vice President for Academic Affairs, spoke about cooperative agreements. She related the history of UW's cooperative agreements and how this process has advanced. A memorandum of implementation was sent with each agreement, and all the agreements are now updated and will be presented in January to be signed by the Trustee President. Trustee President Davis said that the relationships with the community colleges have continued to improve.

**AGENDA ITEM TITLE: Fundraising Priorities, Buchanan/Blalock**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other      Specify: Business Meeting (Consent Agenda)

President Buchanan and Vice President for Institutional Advancement Ben Blalock will give a presentation to the Board of Trustees.

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MINUTES OF THE MEETING

Ben Blalock, Vice President for Institutional Advancement, spoke about adding detail to the list of priorities that are recommended for the Board to review and share at the Foundation Board meeting in February. The items are separated into different categories, such as facility project or endowment project. Vice President Blalock asked the Trustees to review the information. He did not review each item and referred Board members to the second page of the document. A series of requests for one-time funding and short-term funding will be provided by President Buchanan. Vice President Blalock's lists have provided great clarity for the Foundation Board, and he also spoke about a document prepared by President Buchanan that identifies priorities for projects that will be reviewed at a future date and worked on long-term. The first document has several pages, and it has gone across campus for a broad range of fund-raising initiatives. The list President Buchanan spoke of first is a priority list but not a comprehensive one.

President Buchanan said a significant amount of time was spent identifying fund-raising priorities, and the information he provided to the Board is what he plans to give to the Foundation Board when he asks for their assistance in raising funds. His list includes institutional priorities, identified within three lists: a global list, a list for the Foundation that UW would like assistance with, and a detailed list that includes work assignments for college development heads. Vice President Blalock reiterated that this information is very helpful for the Foundation and greatly appreciated.

**AGENDA ITEM TITLE: Capital Facilities Plan, Harris**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting (Consent Agenda)

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MINUTES OF THE MEETING

Phill Harris, Vice President for Administration, spoke about the current Capital Facilities Plan and the major priorities included in it. This is an amendment to the plan that began in 2002, and it includes major facilities, such as the library addition, the College of Business, the Fine and Performing Arts School, the School of Energy Resources, and the Natural History Center as projects for academic facilities. The Student Services Building is still in the plan as a placeholder as well as the renovations and expansions of the Half Acre Gymnasium, residence facilities improvements and renovations, and the Athletics recreation and general services needs. Athletic facilities, parking and transportation improvements, and an item footnoted in the Support Service Plan regarding modifications in the Central Energy Plant are included as well. The CEP modifications are two-fold: expand the ability to generate chilled water for HVAC systems and technologies to improve efficiency of burning coal. Vice President Harris noted that he hoped the Board would adopt the update in their Consent Agenda. Members of the Board commented on the possibility of having the School of Energy Resources assist with some of the energy concerns that face UW.

**AGENDA ITEM TITLE: Approval of Annual Audited Financial Reports, Lowe**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: BUSINESS MEETING (Consent Agenda)

Wayne Herr, partner in the firm McGee, Hearne & Paiz, will lead a discussion regarding the University's annual audited financial and compliance reports.

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MINUTES OF THE MEETING

Trustee President Davis asked Janet Lowe, Associate Vice President for Administration, to speak about the audited reports. Associate Vice President Lowe noted that Mr. Wayne Herr, lead partner on UW's audit at McGee, Hearne & Paiz, was present to explain the reports. The management letter had previously been provided to the Board. UW's financial condition had improved significantly, and the funding for capital appropriations that UW received while the project was being built, were discussed as contributing to the increases. On Monday afternoon the Audit and Fiscal Integrity Committee (AFIC) met with the auditors, via conference call, to review the statements, and the committee recommended that the Board approve the financial statements as presented.

Mr. Herr said they are pleased to work for UW, and many UW students are hired to work at the audit firm he represents. The two reports that were being discussed were the compliance report and the financial statement audit report. Mr. Herr began by speaking about the compliance report which relates to federal award money and doesn't require an opinion be issued. The compliance report contains several reports: a schedule on presentation of federal awards for 2006, a report on internal control over financial reporting and one on compliance and other financial matters. No opinion was issued. The second report is a compliance report with opinions, and UW has complied in terms of all material items. All non-material items must be identified and reported. Next is a schedule of findings and questioned costs. The internal audit contained one finding as a result of the money invested through the Foundation, due to the

timing of reporting. UW and Foundation have a corrective action plan to address this concern. UW had 11 compliance findings that are included in the packet, as well as a summary of the schedule of prior findings and the status of each finding. Trustee Rounds said the committee has worked extensively on the audits and is pleased to know there is a corrective action plan in place, to address the findings. Mr. Herr said UW is very cooperative and works to find a solution for every problem. Trustee Brown noted that the findings are calendar issues, not monetary issues.

The financial statement reporting specifies that UW's reports must meet the requirements of the Comptroller General of the United States and that the reports must be included in the financial statements for the State of Wyoming. The audit was done in accordance with generally accepted accounting principles and government auditing standards. Mr. Herr said that McGee, Hearne and Paiz issued an unqualified opinion, with an additional emphasis paragraph included this year relating to investments that are held by the Foundation. The management discussion analysis (MDA) provides detail and analysis for questions. As of June 30, 2006, UW adopted GASB Statement #42, requiring accelerated recognition of loss. This is a new issue. UW also has an audit committee letter that has been distributed, and that's what would be identified if there were problems or disagreements with management, over accounting. There were no issues to be addressed.

Trustee President Davis made a special note of thanks to the AFIC for their work and time invested, to understand this process and provide recommendations to the Board. The approval of the reports is on the Consent Agenda.

**AGENDA ITEM TITLE: Athletic Competitiveness Plan, Burman**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Athletic Director Tom Burman reported on the competitiveness plan that he has developed.

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MINUTES OF THE MEETING

Tom Burman, Director of Intercollegiate Athletics, visited with the Board, explaining the project he is working on. Mr. Burman is developing a competitive excellence plan, designed to enhance UW's competitive position. He spoke about how the games were previously scheduled, simply to collect revenue from the other team, and Mr. Burman's hope is to work toward changing the way games are scheduled. Similar gerrymandering is occurring in all programs, and he would like to do away with game guarantees. Mr. Burman also talked about recruitment budgets and how low they are. The document he plans to prepare will be dynamic, and he will continue investigating what the athletics department is currently doing that works. Trustee Rounds asked if Athletics would like to develop a strategy for additional revenue generation, and Mr. Burman said yes.

**AGENDA ITEM TITLE: Proposed Degree Revocation Policy, Miller**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

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MINUTES OF THE MEETING

Vice President for Governmental, Community and Legal Affairs, Rick Miller, spoke on the revocation policy matter, regarding Unireg 254. He explained to the Board why the unireg is being presented to them, and he said that Academic Affairs has reviewed it as well. The situation pertains to scenarios in which a student has engaged in misconduct and has received a degree. Expressed was the need for a process by which those degrees could be revoked. Vice President Miller said UW cannot address this issue on an ad-hoc basis and that UW needs to address this and similar allegations. Trustee Palmerlee moved to add the item to the Consent Agenda; Trustee Neiman seconded. The motion carried.

**AGENDA ITEM TITLE:**

**Recognition of Walt Werner's Investment Class, Buchanan**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:

Walt Werner's Investment class has \$150,000 of Foundation money and \$500,000 of State money which it invests. The students were scheduled to explain the stock-picking process, as well as to give an update on the status of the separate portfolios. Michael Walden-Newman from the State Treasurer's Office was in attendance with State Treasurer Cynthia Lummis.

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MINUTES OF THE MEETING

Rick Miller, Vice President for Governmental Relations, spoke about how the University works with state government to benefit UW. Under the leadership of State Treasurer Cynthia Lummis, a system was created to allow University of Wyoming students to provide investment advice about permanent funds of the state. Mr. Michael Walden-Newman, the state's chief investment officer, and Ms. Diana Walter, who handles four billion dollars of fixed income investments for the state of Wyoming, were in attendance. These two professionals had their first experiences developing their investment skills, working with the UW Foundation in a similar way—managing small portfolios. Foundation Board President Frosty Kepler, worked with the state treasurer so that, now, the UW students are managing \$500,000 for the state.

Mr. Walden-Newman spoke on behalf of the state treasurer, Cynthia Lummis, who was unable to attend, but sent her warm greetings. She wanted the Board and students to know how proud she is of this program and the students. Mr. Walden-Newman provided handouts that showed the progress made in the state's portfolio, diversifying the state's assets to provide protection for the funds, along with higher returns over the long term. The students' part was to advise the state on the purchase of equities in the permanent mineral trust fund and the land fund. The students have done a great job, and the state is more than impressed with them. Mr. Newman said the

state has some pretty conservative guidelines, but the class still achieved respectable gains. Ms. Diana Walter keeps track of the trades and works closely with the students.

Professor Werner thanked the Board for inviting his class to speak. He had students introduce themselves and note where they were from. He acknowledged Ms. Diana Walter for her work, keeping the program in order, and he thanked her for being so easy to work with. Professor Walt Werner presented members of his investment class and had them speak about their experiences in the class and their success in investing money for the state. Among the students were: Melissa Pompy, Big Piney, WY; Brian LeJambre, Cheyenne, WY; Cameron Clark, Sedalia, CO; John Wendling, Rock Springs, WY; Mary Norwood, Cheyenne, WY; Leah Kleager, Scottsbluff, NE; Tom Lennon, Jackson, WY; Abby Jones, Elk Mountain, WY; Kyle Henriksen, Casper, WY; Alex Kimmet, Powell, WY; and graduate assistant Charles Christensen, Cody, WY.

## **Business Meeting**

Friday, December 8, 2006

Trustee President Dick Davis called the Business Meeting of the Board of Trustees to order at 2:30 p.m.

## **Roll Call**

Trustee Rounds took roll. The following trustees were present: Trustees Brown, Davis, Lauer, Neiman, Palmerlee, Richards, Rounds, Spicer, and Willson. Trustees Trosper and True were unable to attend. Ex-officio Trustees President Tom Buchanan, Superintendent of Public Instruction Jim McBride and ASUW President Travis Jordan were present. Ex-officio Trustee Freudenthal was unable to attend.

## **Approval of Minutes**

Trustee Judy Richards moved to approve all meeting minutes as stated; Trustee Spicer seconded.

The motion carried.

Approval of Board of Trustees Meeting Minutes

October 26-28, 2006

November 30, 2006

Approval of Executive Session Meeting Minutes

October 26-28, 2006

November 30, 2006

Approval of Executive Committee Meeting Minutes

October 18, 2006

## **Reports**

### **ASUW**

Trustee Jordan reported that ASUW will evaluate their success for the last semester and revisit their three goals. ASUW plans more outreach review and to complete the mandatory student fee process for the second time. The committee recommended increases in the fine arts program, which was approved by the full Senate. They also reduced their own fees due to budget

projections that are lower. Trustee Jordan talked about an amendment, disallowing student groups to partner with other groups receiving funds. ASUW's transportation initiatives continue to be successful with the DIA shuttle. That service will be available for Christmas break. Safe Ride projects that ridership will be over 12,000 students which is a slight increase. Outreach efforts continue to be supported by a state resolution to provide matching funds for Youth Conservation Corp (YCC). ASUW also had success with its "get out and vote" program. It is researching an optional fee for wind generation credits. Finally, Trustee Jordan and Associate Vice President Janet Lowe spoke about the implementation of the twice-a-month paydays for students.

### **Staff Senate**

Birgit Burke reported on the Staff Senate activities. Staff Senate did their holiday collection for three families, with gifts, food, and money. Staff Senate put forward a memo of concern about merit raises and evaluations. Staff Recognition Day is scheduled for March 22, 2007 and Ms. Burke was pleased to announce Staff Senate now has an office assistant.

### **Faculty Senate**

Chairman Mark Sunderman spoke about Unireg 254 and noted the issue was presented to the Executive Committee of the Faculty Senate on Monday. Faculty Senate voted unanimously to approve moving forward on this and will start work on a revision of the Unireg. Plans for the 'take a trustee to class' during the next Board meeting are well underway. Faculty Senate is working on other uniregs that will come to the Board in the spring.

### **Public Testimony**

There was no public testimony.

### **Committee of the Whole (Regular Business)**

#### **1. Audit and Fiscal Integrity Committee Report, Lowe**

Janet Lowe, Associate Vice President for Administration, will return to the Board with a recommendation on the engagement of the audit firm in the spring. The Audit and Fiscal Integrity Committee will update their investment policy. Trustee Rounds moved to approve the report of the committee; Trustee Brown seconded. The motion carried.

**Committee of the Whole (Consent Agenda)**

1. Fundraising Priorities, Buchanan/Blalock
2. Capital Facilities Plan, Harris
3. Annual Audited Financial Reports, Lowe
4. Approval of Academic Facility and Matching Gift, Allen
5. Elimination of Majors, Abernethy
  - a. Bachelor of Music Theory and Composition
  - b. Bachelor of Science in Management Information Systems (MIS)
6. Personnel, Allen
7. Approval of Contracts and Grants, Gern
8. Approval of UR 254, Miller

Trustee Spicer moved to approve the Consent Agenda with the addition of item number 8;  
Trustee Richards seconded. The motion carried.

**Date of next meeting**

The next meeting of the Board is January 25-27, 2007 in Laramie, Wyoming.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 3:15  
p.m.

Respectfully submitted,

Shannon Sanchez  
Deputy Secretary, Board of Trustees

Crystal R.M. Bennett  
Assistant to the Vice President for Administration